The NSHE Payment Registration website was built catered to individuals needing to register with NSHE -business entities or persons which

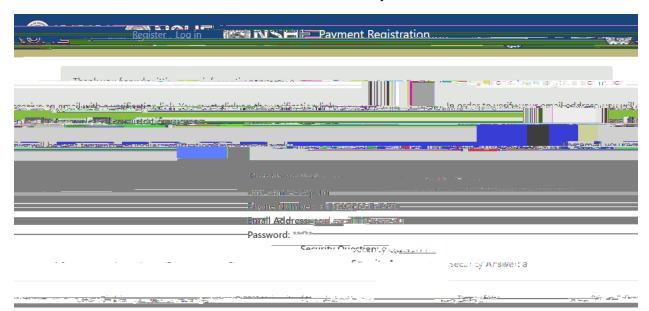
would not be considered a supplier such as a guest speaker/lecturer, service provider/consultant, student, research participant, etc. A business entity could register in this system but may be directed to continue their registration in Supplier Registration depending on the data submitted.

This website is available at: https://suppliers.nevada.edu/lite/



A first time user must create a new account to use for logging in the system by dicking the Register link. Note: The credentials created here can also be used to log in to Supplier Registration. If a user creates an account at the

After submitting the Create New Account page, the user will arrive at a confirmation page and will be sent a verification email. The verification email is sent to verify that the email entered is indeed valid.

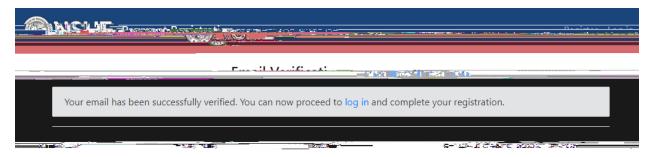




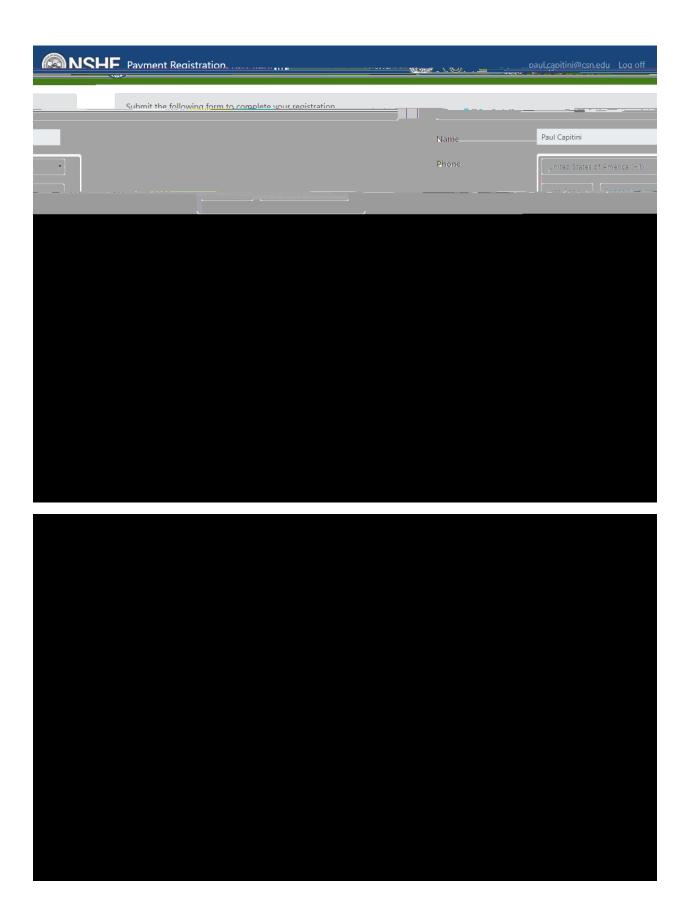
Welcome to the NSHE Payment Registration website.

In order to complete your registration, you first must activate your account by clicking on the following verification link:

After dicking on the email verification link, the user will arrive at a verification success page and be prompted to log in.



Once logged in, the user can fill out the one page registration form (displayed on the next page).



Some notes about the registration form:

Organization Type if

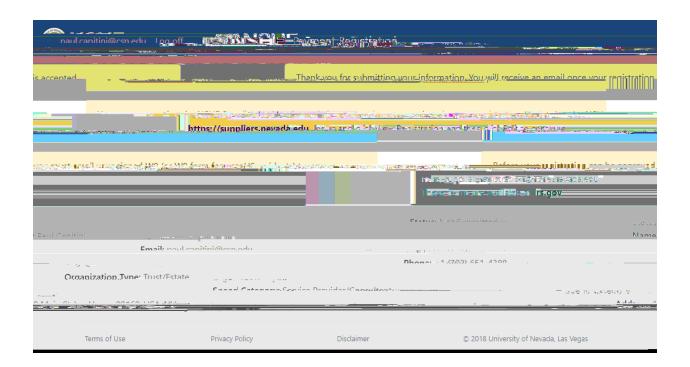
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| | Payments entered. | If user clicks on Add Bank Account, banking info can be immediately |
|-----------------|-------------------|---|
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| After submittin | ng the registr | ation form, the user will arrive at a confirmation page. |
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Additional warnings may appear on the confirmation page based on the following:

Proprietor or Single-

(see first warning displayed below).
User does not submit a tax document (see second warning displayed below).



Supplier Status in Supplier Registration:

Supplier Registration will be Phase 1 Approval. If the submitted registration did receive a warning, the